

Welcome Dietitian Candidates

Congratulations on registering as a Dietitian Candidate with CDPEI! In this letter you will find a summary of the following:

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Dietitian Candidate Registration

Dietitian Candidate membership is for those who meet all requirements for registration except for completion of the Canadian Dietetic Registration Exam (CDRE). Registration as an RD Candidate is valid until 8 weeks after writing the CDRE or until the results are available, whichever comes first.

Permitted titles

A member who holds a temporary membership can use the title 'Registered Dietitian Candidate' and the initials 'R.D. Candidate'.

Working as an RD Candidate & Mentorship

If you are working as a RD Candidate, CDPEI requires you to have a mentor. The goal of having an RD mentor is to have guidance, support, advice, and feedback to help you grow in your job.

Mentor requirements:

- Fully registered member of CDPEI
- Experience in the same practice area as you

If you are working as a RD Candidate, you must send CDPEI:

- Your workplace
- Your manager's contact info
- Your mentor's name and contact info



Canadian Dietetic Registration Examination (CDRE)

The CDRE is a requirement for registration as a dietitian with CDPEI. The CDRE is a one-day multiple choice examination designed to test practice-based knowledge, application, and critical thinking skills required to competently and safely practice dietetics. The CDRE is held in May and November each year. Successful completion of the CDRE enables entry into the dietetic profession with CDPEI.

CDRE Accommodations

A candidate who has a disability, a temporary disability or special condition that warrants accommodation may request accommodations to take the examination. See [CDRE section](#) of the website for more details.

How do I schedule my time to write the CDRE?

Registration and payment for the CDRE are completed during the Dietitian Candidate application process. You will receive an email from Meazure Learning (the exam company) with scheduling instructions.

How soon will I find out my CDRE results and where can I find them?

You will receive your exam results within 8 weeks. The college will contact you once they are available. If you haven't heard anything after 8 weeks, please check your spam folder and then reach out to the Registrar or Deputy Registrar for assistance.

What happens after the CDRE?

Successful Completion of the CDRE

When a Dietitian Candidate passes the CDRE, their license will be converted to a General Member. As a General Member registration renewal is due annually in February. To renew your registration, you will need to submit the following:

- Registration Renewal Form
- Renewal fee
- Continuing education record

Please see Members Section of the [CDPEI website](#) for the General Members Welcome Letter to learn about General Membership including requirements for continuing education.

Unsuccessful Completion of the CDRE

If a Dietitian Candidate does not successfully pass the CDRE, the Registrar will contact the candidate to discuss options.



About the College of Dietitians of Prince Edward Island (CDPEI)

CDPEI is the regulatory body for Dietitians, Nutritionists, and Dietetic Students on Prince Edward Island. The CDPEI Council governs and administers the affairs of the College in accordance with the PEI Regulated Health Professions Act, Dietitians Regulations, By-Laws, Standards of Practice, and Code of Ethics. In order for individuals to refer to themselves as a Registered Dietitian, Nutritionist, Registered Dietitian (candidate), or Dietetic Intern, registration with the CDPEI is required by law.

Key Responsibilities of CDPEI

1. Protection of the PEI public by establishing, maintaining, and enforcing standards for:
 - a. Entry to practice;
 - b. Continuing competence
 - c. Professional practice and code of ethics/conduct
2. Interpret dietetic scopes of practice
3. Ensure dietetic education and training programs meet requirements for registration
4. Assess and register qualified applicants as per Regulated Health Professionals Act and Dietitian Regulations.
5. Protect Professional titles of designations: the protected titles of the College include the following titles, abbreviations, and initials:
 - a. Registered Dietitian (R.D.)
 - b. Nutritionist
 - c. Dietitian
 - d. Dietitian Candidate/Registered Dietitian Candidate OR RD Candidate
 - e. Dietetic Intern

Please note: No person, other than a member, shall use the designations listed above or any other title, name, description, abbreviation or derivative in any language implying that a person is a member of a CDPEI.

6. Investigate and resolve complaints about dietetic practice and conduct. [Complaints](#) against a regulated member must be dealt with in a process that is open, fair, timely and which protects the public from incompetent or unethical practitioners. Members must practice according to the profession's [Code of Ethics, Standards of Practice, Regulated Health Professionals Act, and Dietitians Regulations](#).



CDPEI Council

The CDPEI Council governs and administers the affairs of the College. The Bylaws are a legal document that specify the rules and processes under which the College operates. The functions of the Council are to:

- prescribe initial and continuing qualifications for registration;
- assess applications and decide if applicants qualify for registration;
- issue certificates of registration and keep the official register of registered practitioners;
- prescribe and monitor adherence to standards of practice and ethical guidelines for registered practitioners;
- investigate complaints, and exercise discipline or professional remediation of registered practitioners, by revocation, restriction or suspension of a registration, by reprimand, retraining requirement, fine or other means;
- regulate the practice of the profession and to govern the members in accordance with the Regulated Health Professions Act, Dietitians Regulations, Standards of Practice, and by-laws.

As per CDPEI By-Laws, the Council is composed of six persons, of whom four are Registered Dietitians and two are public representatives nominated by Engage PEI. The Council also employs a Registrar and a Deputy Registrar who maintains official listing of Dietitians and Nutritionists registered with the College of Dietitians of Prince Edward Island.

Opportunities for involvement in the Council

The College relies on the professional knowledge and judgment of dietitians to help develop regulations, programs and policies for the delivery of safe, ethical and quality dietetic service to protect the public. There are opportunities to participate in College work. Dietitians can apply for vacant seats on Council and can be appointed to committees or working groups. They can also participate by responding to College consultations and surveys about new standards, policies or College activities. Opportunities for council seats, working groups, and consultations/surveys will be communicated by email and on the [CDPEI website](#).



College of Dietitians

of Prince Edward Island

Communication

Email from registrar@peidietitians.ca or deputyregistrar@peidietitians.ca and the CDPEI website are used to communicate important information about dietetic regulation and practice, and CDPEI updates. Please ensure the emails listed above are marked as safe in your inbox to avoid losing communication with the spam filter.

It is important to update CDPEI on changes in your employment and contact information.

Questions

If you have any questions about your registration or any other regulatory related topic please contact the Registrar at registrar@peidietitians.ca or Deputy Registrar at deputyregistrar@peidietitians.ca